



HÉVÍZ
HÉVÍZI POLGÁRMESTERI HIVATAL
HÉVÍZ MAYORS' OFFICE

SUPPLY CONTRACT NOTICE

“Creation of a bike docking system service for Municipality of Hévíz, which includes bicycles and related equipment, including a vehicle for the transport of bicycles in the framework of the project BicOa, HUHR/1101/1.2.2/2008, HÉVÍZ, Hungary”

1. Publication reference

BicOa Supply HUHR/1101/1.2.2/2008

2. Procedure

Local open

3. Programme

Hungary-Croatia IPA Cross-border Cooperation Programme 2007-2013; the Hungary-Croatia IPA Cross-border Cooperation Programme 2007-2013 document was approved by the European Commission on the 13th of march 2008 Decision reference number: C(2008)911

4. Financing

Budget line

5. Contracting Authority

Hévíz City Municipality

8380 Hévíz, Kossuth Lajos u. 1.

Representative: Papp Gábor, mayor

CONTRACT SPECIFICATIONS

1. Description of the contract

Creation of a bike docking system service for Municipality of Hévíz, which includes bicycles and related equipment, including a vehicle for the transport of bicycles in the framework of the project BicOa, HUHR/1101/1.2.2/2008

Ref. nr: BicOa Supply HUHR/1101/122/2008



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2. Number and titles of lots

No, one lot only.

TERMS OF PARTICIPATION

3. Eligibility and rules of origin

Participation is open to all legal persons [participating either individually or in a grouping (consortium) of tenderers] which are established in a Member State of the European Union or in a country or territory of the regions covered and/or authorised by the specific instruments applicable to the programme under which the contract is financed. All goods supplied under this contract must originate in one or more of these countries. Participation is also open to international organizations. Participation of natural persons is directly governed by the specific instruments applicable to the programme under which the contract is financed.

The Contracting Authority gave derogation from the rules of origin to the following equipment: vehicle for the transportation of the bicycles, the hardware and software used.

4. Grounds for exclusion

Tenderers must submit a signed declaration, included in the Tender Form for a Supply Contract, to the effect that they are not in any of the situations listed in point 2.3.3 of the Practical Guide to contracts procedures for EU external actions.

5. Number of tenders

Tenderers may submit only one tender per lot. Tenderers may not submit a tender for a variant solution in addition to their tender for the supplies required in the tender dossier.

6. Tender guarantee

Not relevant!

7. Performance guarantee

7.1 Faulty performance penalty:

Requirements: contractor does not fulfill his responsibilities under this contract agreement and doesn't correct errors indicated by the Contract Authority.

Rate: from the day after the expiring of the error-correcting period, 1% of the penalty base daily, up to the maximum 20% of the penalty base.

7.2 Delay penalty:



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Requirements: the Contractor fails to complete his tasks in time according to the schedule.
Rate: 1% of the penalty base daily, up to the maximum 20% of the penalty base. After 30 days of delay the Contracting Authority is allowed to terminate the contract unilaterally.

7.3 Failure penalty:

Requirements: the Contractor fails to complete his tasks (or parts of his tasks), including the case if the Contractor fails to complete them in time according to the schedule, and the compliance is no longer required by the Contracting Authority.
Rate: 20% of the penalty base.

The Contractor agrees that the Contracting Authority can deduct the sum of the penalty from the invoice. The base of the penalty is the entrepreneurial award increased with VAT.

8. Information meeting and/or site visit

Planned time: on the 6. workday (11th November 2013) after the publication of Contract Notice, from 9:00 to 15:00 (CET). The tenderers should indicate their intention to participate on the site visit by sending an e-mail to vasas.otto@hevizph.hu until 14:00 (CET) of the 5. workday (8th November 2013) after the publication day of the Contract Notice.

9. Tender validity

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders.

10. Period of implementation of tasks

1. Publicity plan: from contracting until 15th January 2014.
2. Workstation, control centers, transport vehicle delivery: from contracting until 28th February 2014
3. Production and installing of docking stations, production and delivery of bicycles, installing of the control system: from contracting until 30th April 2014.
4. Test period: 15th April 2014-30th May 2014.



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SELECTION AND AWARD CRITERIA

11. Selection criteria

The following selection criteria will be applied to tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole:

1) ***Economic and financial capacity of tenderer*** (based on i.a. item 3 of the Tender Form for a Supply Contract):

- The tenderer should have at least one sale with a net amount of minimum 80 million HUF from the selling of own made bicycles in one lot in the period of 36 months before the submission of his offer (this amount should be realized in 1 order of 1 customer).
- The presentation of the offer should include the following: presentation of the offered product(s), price of the products, deadline for the payment, name of the buyer, the name and contact information of the person responsible for the given reference, declaration that the fulfillment was accomplished according to the order/contract.
- The tenderer's income from selling bicycles and bicycle docking systems should exceed 300.000.000 HUF/year in the last 3 years.

2) ***Professional capacity of the tenderer*** (based on the item 4. and 5. of the Tender form for a Supply Contract):

- the tenderer has a professional certificate required for contracting for manufacturing bicycles as a main activity
- the tenderer has at least 5 employees who are working in the area of manufacturing bicycles as a main activity; and
- at least 20% of the employees who are working in the area of manufacturing bicycles are permanently employed.

3) ***Technical capacity of the tenderer*** (based on the item 5. and 6. of the Tender form for a Supply Contract)

The tenderer should have at least one self-installed bicycle public transportation system which includes at least 50 bicycles, from the 3 years before the deadline of the tender offer



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submission. This system should have a verifiable technical handover-takeover and it should function as a part of a public transportation system. The tenderer should demonstrate his professional capacity required for the successful installing of the system in detail (fields and competences).

12. Award criteria

Lowest price offer.

TENDERING

13. How to obtain the tender dossier

After paying a fee of 50.000 HUF, the tender dossier can be obtained from the Contracting Authority by the contact information below.

The offers should be submitted with the „Tender Form for a Supply Contract” standard form, the format and the regulations should be strictly followed.

The c4f_annexiitechspeciitechoffer.doc PraG form, which contains the Technical offer should be submitted in both English and Hungarian.

The Contracting Authority provides the tenderers with the Hungarian version which contains the requested technical specifications.

In controversial cases the contents of the English version of the offer count as standards.

Hévíz City Municipality

8380 Hévíz, Kossuth Lajos u. 1.

Csongrádiné Olasz Sára, public procurement expert

csongradine@hevizph.hu, Tel.: 83/500-857, 30/640-67-34

The tenderers can submit their questions regarding the tenders on the following address (indicating the BicOa Supply HUHR/1101/1.2.2/2008 identification code) until the 21. day before the deadline for the submission of tenders:

Hévíz City Municipality

8380 Hévíz, Kossuth Lajos u. 1.

Csongrádiné Olasz Sára, public procurement expert

csongradine@hevizph.hu

The Contracting Authority should answer all questions until the 11. day before the deadline for the submission of tenders. The possible clarifying remarks and smaller changes in the tender dossier will be sent out by e-mail to the firms who have bought the tender dossier until the 11. day before the deadline for the submission of tenders.



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14. Deadline for submission of tenders

4th December 2013, 16:00 CET

Proposals received after this deadline will not be considered.

15. Tender opening session

5th December 2013, 9:00 CET

16. Language of the procedure

All written communications for this tender procedure and contract must be in English.

17. Legal basis

- ✦ COUNCIL REGULATION (EC) No 1085/2006 of 17 July 2006
- ✦ COMMISSION REGULATION (EC) No 1998/2006 of 15 December 2006 on the application of Articles 87 and 88 of the Treaty to de minimis aid;
- ✦ COMMISSION REGULATION (EC) No 718/2007 of 12 June 2007 implementing Council Regulation (EC) No 1085/2006 establishing an Instrument for Pre-Accession Assistance (IPA)
- ✦ COMMISSION DECISION (EC) 2005/842/EC of 28 November 2005 on the application of Article 86 (2) of the EC Treaty to State Aid
- ✦ COMMISSION REGULATION (EC) No 800/2008 of 6 August 2008 on declaring certain categories of aid compatible with the common market in application of Articles 87 and 88 of the Treaty (General Block Exemption Regulation)
- ✦ Communication from the Commission – Temporary Community framework for State Aid measures to support access to finance in the current financial and economic crisis (2009/C 83/01)
- ✦ The Programme Document of the Hungary-Croatia IPA Cross-border Co-operation Programme 2007-2013, approved by the European Commission on the 13th of March 2008 by Decision Ref No C(2008)911
- ✦ The relevant Tenders of the Programme (HUHR/1101)
- ✦ The Project Implementation Handbook for the Hungary-Croatia IPA Cross-border Co-operation Programme 2007-2013
- ✦ The Guidelines for Implementing Information and Publicity Requirements for the Projects in the Hungary-Croatia IPA Cross-border Co-operation Programme
- ✦ The Practical Guide to contract procedures for EC external actions (http://ec.europa.eu/europeaid/work/procedures/implementation/practical_guide/index_en.htm)
- ✦ IPA — HUHR/1101/1.2.2/2008



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