



University of Pécs

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## SUPPLY PROCUREMENT NOTICE

**Supply of electron microscope and ground penetrating radar for the project ‘Historical Structures’**

Pécs – Baranya county – South Transdanubia Region - Hungary

**1. Publication reference**

HUHR/1001/213/0008/2

**2. Procedure**

Local Open

**3. Programme**

Hungary-Croatia IPA Cross-Border Co-Operation Programme

**4. Financing**

Budget line

**5. Contracting authority**

University of Pécs

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## CONTRACT SPECIFICATIONS

**6. Description of the contract**

The University of Pécs intends to purchase two pieces of special equipment for the implementation of its research project. Tender procedure was launched once before, that was unsuccessful in case of these two items. The Contracting Authority launches the tender procedure again with modified technical specification that is available in the tender dossier.

In the framework of the procedure two lots will be opened:

1. Lot: One piece of electron microscope,
2. Lot: One pieces of ground penetrating radar with borehole accessory.

**7. Number and titles of lots**

1. Lot: Electron microscope,
2. Lot: Ground penetrating radar with borehole accessory.

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## **TERMS OF PARTICIPATION**

### **8. Eligibility and rules of origin**

Participation is open to all legal persons participating either individually or in a grouping (consortium) of tenderers which are established in a Member State of the European Union or in a country or territory of the regions covered and/or authorised by the specific instruments applicable to the programme under which the contract is financed (see item 22 below). All goods supplied under this contract must originate in one or more of these countries. Participation is also open to international organisations. Participation of natural persons is directly governed by the specific instruments applicable to the programme under which the contract is financed.

### **9. Grounds for exclusion**

Tenderers must submit a signed declaration, included in the Tender Form for a Supply Contract, to the effect that they are not in any of the situations listed in point 2.3.3 of the Practical Guide to contracts procedures for EU external actions.

### **10. Number of tenders**

Tenderers may submit only one tender per lot. Tenders for parts of a lot will not be considered. Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than one lot. Tenderers may not submit a tender for a variant solution in addition to their tender for the supplies required in the tender dossier.

### **11. Tender guarantee**

Not Applicable.

### **12. Performance guarantee**

Not Applicable.

### **13. Information meeting and/or site visit**

No information meeting is planned.

### **14. Tender validity**

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders.

### **15. Period of implementation of tasks**

The planned date of notification is 13<sup>th</sup> of April 2012 at the latest then contracting should be made till the 20<sup>th</sup> of April 2012. From the signature of contract the Contractor has to implement the contract in 30 days. The provisional deadline of acceptance is 20<sup>th</sup> of May 2012.

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## SELECTION AND AWARD CRITERIA

### 16. Selection criteria

The following selection criteria will be applied to tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole:

- 1) Economic and financial capacity of tenderer (based on i.a. item 3 of the Tender Form for a Supply Contract). In case of tenderer being a public body, equivalent information should be provided.
  - a. The sum of the annual turnover of the tenderer regarding the two last enclosing budgetary years must exceed the **80.000 EUR**
  - b. The cash and cash equivalents of the last two enclosing financial years have to be **positive**.
- 2) Professional capacity of tenderer (based on i.a. items 4 and 5 of the Tender Form for a Supply Contract)
  - a. The tenderer must have at least one staff with at least intermediate technician degree
- 3) Technical capacity of tenderer (based on i.a. items 5 and 6 of the Tender Form for a Supply Contract)
  - a. The tenderer must have **at least two references in the field of the contract** (lot 1: electron microscope, lot 2: ground penetrating radar) which were implemented in the last three years (from April 2009). To meet the technical criteria, the tenderers have to indicate at least 2 positive accomplishment of the supply of the subject of the contract at the item 6 of Tender form, **indicating the type of the equipment, the contract price and a contact person**.

**In case that the tenderer intends to hand in a tender for more than one lot, it has to meet all related required criteria. It means that the tenderer has to provide at least two positive references to each lot individually.**

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. Some examples of when it may *not* be considered appropriate by the Contracting Authority are when the tenderer rely in majority on the capacities of other entities or when they rely on key criteria. If the tenderer rely on other entities it must prove to the Contracting Authority that it will have at its disposal the resources necessary for performance of the contract, for example by producing an undertaking on the part of those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator. Furthermore, the data for this third entity for the relevant selection criterion should be included in the tender in a separate document. Proof of the capacity will also have to be furnished when requested by the Contracting Authority.

### 17. Award criteria

Price

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# TENDERING

## 18. How to obtain the tender dossier

The tender dossier is available from the following Internet address: <http://www.pte.hu/menu/187/23>. The tender dossier is also available from the Contracting Authority. Tenders must be submitted using the standard Tender Form for a Supply Contract included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to

**Bernáth Sándorné**

Pollack Mihály Faculty of Engineering and Information Technology  
7624 Pécs, Boszorkány út 2. B ép. 212.

[bernath@pmmik.pte.hu](mailto:bernath@pmmik.pte.hu)

(mentioning the publication reference shown in item 1) at least 21 days before the deadline for submission of tenders given in item 19. The Contracting Authority must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier shall be published at the latest 11 days before the submission deadline on the website of the University <http://www.pte.hu/menu/187/23>.

## 19. Deadline for submission of tenders

**10:00 am Central European Time on 10<sup>th</sup> of April 2012.**

Any tender received after this deadline will not be considered.

## 20. Tender opening session

**10:00 am Central European Time on 10<sup>th</sup> of April 2012** at Pollack Mihály Faculty of Engineering and Information Technology.

## 21. Language of the procedure

All written communications for this tender procedure and contract must be in English.

## 22. Legal basis

Regulation or other instrument under which this contract is to be financed (IPA HU-HR).

**Council Regulation (EC) 718/2007 Art 121.** declares that the service, supply and works contracts may be procured according to the following legislation:

- Commission Decision C (2007)2034.
- (EC) 1605/2002 Euratom regulation,
- (EC) 2342/2002 Euratom regulation,
- Practical Guide to Contract Procedures for EU external actions:  
[http://ec.europa.eu/europeaid/work/procedures/implementation/practical\\_guide/index\\_en.htm](http://ec.europa.eu/europeaid/work/procedures/implementation/practical_guide/index_en.htm)